

# So you want to be an *im*print volunteer?

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## Join our mailing list

Email [editor@uwimprint.ca](mailto:editor@uwimprint.ca) to be put on our mailing list and be kept up-to-date about volunteering at Imprint throughout the term.

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## Explore the opportunities we have to offer

We have a variety of positions available at Imprint including reporter, proofreader, photographer, videographer, layout designer, and graphic artist.

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## Join us for...

### **Production, Mondays starting at 12 p.m.**

Production is the day we put the whole newspaper together. You can drop by and spend as much or as little time as you'd like on any of the jobs above.



### **Story List Meetings, Tuesdays at 5:30 p.m.**

Story list meetings are where we pitch and discuss story ideas. You can sit and listen or participate in the conversation.



### **Post-Mortem Meetings, Fridays at 1 p.m.**

Post-mortem meetings are where we go through the previous week's paper page by page to discuss what worked and what didn't.

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## No experience required

We have plenty of resources in our Google Drive and we hold an Orientation Night and group workshops throughout the term. You can always ask questions, gain access to our resources, and even set up a one-on-one workshop by emailing Aliya at [editor@uwimprint.ca](mailto:editor@uwimprint.ca)

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## Come and say hello!

We are located in SLC 0137, our regular office hours are 10 a.m. - 2 p.m. but we are often here outside of these hours so swing by, say hello, take a look around, and get started on your journey as an Imprint volunteer!

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## Reporter



Make sure you get an account on our Wordpress site by emailing [editor@uwimprint.ca](mailto:editor@uwimprint.ca). Articles are submitted through the Wordpress site. You can attend story list meetings to pitch or receive story assignments. If you can't make the meeting, assignments are also sent via the mailing list mentioned on the previous page. Someone will be available to answer any questions you have so don't be nervous to try reporting!

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## Proofreader



Proofreading is done on Mondays starting at 12 p.m. until about midnight. You can come any time you'd like, stay as long as you want, and we'll have people here to show you how it's done!

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## Photographer



If you're interested in photography, join the below Facebook group, which is where photo assignments are posted — comment on requests that you'd like to take: [www.facebook.com/groups/photos.imprint/](http://www.facebook.com/groups/photos.imprint/)

No experience required, we can train you in photography and editing software, and you can use Imprint's camera equipment for any Imprint assignments!

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## Videographer



If you're interested in videography, join the below Facebook group, which is where video assignments are posted — comment on requests that you'd like to take: [www.facebook.com/groups/photos.imprint/](http://www.facebook.com/groups/photos.imprint/)

No experience required, we can train you in videography and editing software, and you can use Imprint's camera equipment for any Imprint assignments!

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## Layout Designer



Layout design is done on Mondays starting at 12 p.m. until about midnight. You can come any time you'd like, stay as long as you want, and we'll have people here to show you how it's done!

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## Graphic Artist



If you're interested in graphic design, join the below Facebook group, which is where graphic assignments are posted — comment on requests that you'd like to take: [www.facebook.com/groups/imprintgraphics/](http://www.facebook.com/groups/imprintgraphics/)

No experience required, we can train you in graphic design software, and you can use Imprint's graphics tablets for any Imprint assignments!

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